Application for Enrollment

APPLICATION PROCEDURES
Complete the application and review the transcript requirements section below. If transcripts are required, submit them with your application to:

HARFORD COMMUNITY COLLEGE
Registration and Records Office
401 Thomas Run Road
Bel Air, Maryland 21015
443-412-2222 • 410-879-8920 ext. 2222 • Fax 443-412-2169 • www.harford.edu

TRANSCRIPT REQUIREMENTS
Official high school or GED transcripts are required if:
• you are applying for financial aid. Your academic goal must be an Associate Degree or Certificate.
• you are still enrolled in high school or you have graduated within the last three years and your academic goal is an Associate Degree or Certificate.

Official college transcripts are required if:
• you are applying for veteran’s benefits. Your academic goal must be an Associate Degree or Certificate.
• you want your previous college credits evaluated for transfer to Harford Community College.
• you want to determine if you are exempt from the College’s mathematics and English assessment requirements.

NON U.S. CITIZENS
Non U.S. Citizen: Harford Community College grants admission to students regardless of citizenship. To receive appropriate tuition rate students must submit documentation verifying their immigration status prior to the start of the semester. Non U.S. citizen applicants will be charged the out-of-state tuition rate until valid documentation is provided. Students without valid immigration status will be charged out-of-state tuition rate unless eligible for the MD Dream Act (SB 167). To determine what documentation is needed, students can check the Harford Community College website or call the Admissions Office at 443-412-2109.

STUDENTS UNDER AGE OF SIXTEEN
Contact the Coordinator for Admissions, 443-412-2379, for requirements and information.

DEFINITIONS FOR RACE
• White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
• Black or African American: A person having origins in any of the black racial groups of Africa.
• Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
• American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America, including Central America, and who maintains cultural identification through tribal affiliation or community attachment.
• Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

RESIDENCY POLICY
A student residing within Maryland and/or Harford County must have maintained that residence for a period of not less than three months prior to the start of the semester in which enrolled. Questions regarding residency and tuition classifications should be referred to the Registration and Records Office at 443-412-2222.

ENROLLMENT
Once the College has received your application, an acceptance letter will be mailed to you along with details for assessment, program planning, and registration.
Application for Enrollment
(Required for Credit Courses Only)

1. **Legal Name** (as it appears on your Social Security Card)
   
<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle Name</th>
</tr>
</thead>
</table>

2. **SSN**
   
   ___________________ - ___________________ - _____________

3. **Previous Last Name**
   
   ____________________________

4. **Address**
   
   House/Apt. # and Street
   
<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

5. **County of Residence**
   
   _______________________________

6. **Primary Phone**
   
   [ ] Cell  [ ] Home  [ ] Business
   
   _______________________________

7. **Other Phone**
   
   [ ] Cell  [ ] Home  [ ] Business
   
   _______________________________

8. **Gender**
   
   [ ] Female  [ ] Male

9. **Birth Date**
   
   _______/_____/______

10. **Citizenship** (check as appropriate)
    
    [ ] U.S. Citizen
    [ ] Permanent Resident/Asylee/Refugee (must bring in original card)
    [ ] Non U.S. Citizen (must submit copy of immigration document)

11. **Ethnicity**
    
    Are you of Hispanic or Latino origin (a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race)?  
    [ ] Yes  [ ] No

12. **Race**
    
    Select one or more of the following categories (see definitions).
    
    [ ] White (01)  [ ] Black or African American (02)  [ ] Asian (03)
    [ ] American Indian or Alaska Native (04)  [ ] Native Hawaiian or Other Pacific Islander (05)

13. **In Case of Emergency, Contact:**
    
    Name ____________________________  Emergency Phone ____________________________

14. **High School or GED** (circle one)
    
    |   |   |   |
    | 210000 | 210998 | Harford Christian |
    | 210230 | 210231 | Harford Technical |
    | 210234 | 210635 | Havre de Grace |
    | 210497 | 210233 | John Carroll |
    | 210523 | 210673 | Joppatowne |
    | 210865 | North Harford |

* If other MD High School selected, specify school name: ____________________________

15. **Date or Expected Date of HS or GED Graduation**
    
    Month  Year

16. **List Any Other College or University Attended**
    
    **Name of Institution Attended**
    
    (start with last institution attended)  
    State of Institution and Year  
    Degree Earned
    
    ____________________________________________
    
    ____________________________________________
    
    ____________________________________________

17. **Semester and Year to Begin HCC**
    
    [ ] Fall  [ ] Winter
    [ ] Spring  [ ] Summer
    Year ________

18. **Admit Type** (check one)
    
    [ ] New (first time college student)
    [ ] Transfer to HCC from another college
    [ ] Readmit (previously enrolled at HCC but not in the past 2 years)
    [ ] Attended Another College (using HCC credits to transfer back to home college)
    
    Give approximate dates of attendance. ____________________________

19. **Academic Program Goal** (check one)
    
    [ ] Associate Degree (circle a code on reverse)
    [ ] Certificate (circle a code on reverse)
    [ ] Undeclared – Only taking courses (may not be selected by Financial Aid and VA recipients)
    [ ] Undeclared – Enrolled at another college
By applying to Harford Community College, I accept and agree to abide by the policies and regulations of HCC. I understand that violation of these regulations may subject me to penalties and sanctions. I certify that the information on this application form is accurate and complete.

Student Signature: ___________________________  Date: ___________________________

ASSOCIATE DEGREE AND CERTIFICATE PROGRAM CODES

GSU  Undecided (AA)  (Still deciding on major/career plans)

AGRICULTURAL STUDIES

AGR  Agricultural Business Management/ Business Administration (AAS)**

AQN  Equine Business Management/ Business Administration (AAS)**

GCM  Golf Course Management/ Business Administration (AAS)**

LND  Landscape Management/ Business Administration (AAS)**

TGR  Turfgrass Management/ Business Administration (AAS)**

BEHAVIORAL AND SOCIAL SCIENCES

CJUS  Criminal Justice (AA)

LSCJ  Criminal Justice-Legal Studies (AAS)

HIST  History (AA)

LSPL  Paralegal-Legal Studies (AAS)

PS  Political Science (AA)

PSIR  Political Science–International Relations (AA)

PSY  Psychology (AA)

SOCA  Sociology-Anthropology (AA)

SOCL  Sociology–General (AA)

SOCS  Sociology–Social Work (AA)

LSPC  Paralegal-Legal Studies Certificate

BUSINESS

ACCT  Accounting (AAS)

BA  Business Administration (AS)

BMA  Business Management–Administrative Professions (AAS)

BMAF  Business Management–Agribusiness (AAS)

BMEN  Business Management–Entrepreneurship (AAS)

BMHR  Business Management–Human Resources (AAS)

BMK  Business Management–Marketing (AAS)

ACTC  Accounting Certificate

BAC  Business Administrator Certificate

BMPC  Business Management–Administrative Professions Certificate

BMGC  Business Management– Agribusiness Certificate

BMEC  Business Management–Entrepreneurship Certificate

BMHC  Business Management– Human Resources Certificate

BMME  Business Management–Marketing Certificate

CPAC  CPA Exam Qualification Certificate

MOAC  Medical Office Assistant Certificate**

CIS  Computer Information Systems (AAS)

CSCI  Computer Science (AAS)

IAC  Information Assurance and Cybersecurity (AAS)

IFSM  Information Systems Management (AAS)

CSPC  Computer Information Systems Programming Certificate

CSSC  Computer Information Systems Software Certificate

CUXC  Computer Information Systems UNIX Certificate

IACC  Information Assurance and Cybersecurity Certificate

EDUCATIONAL STUDIES

ECE  Early Childhood Education (AAS)

TECH  Teacher Education Chemistry (AAT)

TECS  Early Childhood Education/Early Childhood Special Education (AAT)

TEES  Elementary Education/Elementary Special Education (AAT)

TEMH  Teacher Education Mathematics (AAT)

TEPH  Teacher Education Physics (AAT)

TES  Teacher Education Secondary (AA)

TEN  Teacher Education Secondary English (AAT)

TENB  Teacher Education Secondary Spanish (AAT)

TSC  Teacher Education Secondary Certificate

GENERAL STUDIES

GS  General Studies (AA)

TPSP  Technical/Professional Studies (AAS)**

HUMANITIES

ENG  English (AA)

PHIL  Philosophy (AA)

NURSING AND ALLIED HEALTH

ELND  Electroneurodiagnostic Technology (AAS)*

* Health Workforce Shortage Program
** Statewide Program

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